

TOWN OF NEWINGTON
SCHOOL ROOF REPLACEMENT ARCHITECTURAL SERVICES

RFP No. 3, 2010-11

ADDENDUM NUMBER ONE

December 28, 2010

The following additions, changes, corrections, deletions and clarifications are hereby made to the Request for Proposals documents. This addendum consists of two (2) pages.

1. On page seven, in section V.C., delete the first two sentences and replace them with “Only short listed firms who have been invited for interviews shall provide fee proposals. The design fee will be negotiated on a lump sum basis. The fee proposal shall also contain the firm’s anticipated payment schedule, identifying the percentage of each phase (schematic phase through construction phase).”
2. On page seven, in section V.D., the first sentence, change “The proposal” to “The fee proposal”.
3. On page seven, after section VI.A. add a new section VI.B., to read “Any addenda shall be posted on the Town’s website, www.newingtonct.gov, in the Doing Business, Current Bids section at least two Business Days prior to the qualifications statement response deadline.”

Questions were received regarding the RFP. These questions, and the responses, follow:

1. You titled this a ‘Request for Proposal’, but you noted that fees are not due till after the shortlist of qualified firms is made (Item IV.B). I just want to make sure that fees are not expected as part of the first submission.
Answer: Fees are not expected as part of the first submission, only qualification statements.
2. In assembling our team for the Qualifications submission, are we to provide hazardous material testing services, or is the town providing these services?
Answer: If testing is required, it will be provided by a firm that is selected and paid by the Town.
3. Has hazardous material testing already been done for the roof?
Answer: Yes, to a limited degree. Three samples were taken in 2005. No asbestos was found.
4. Did the hazardous material testing include PCB sealant testing, which is the latest ‘hot’ (and expensive abatement) material from the EPA Region 2?
Answer: No PCB testing was performed.
5. Are CAD data files available to the firms invited to submit proposals, from the 1998 JCI project or others?
Answer: No CAD files are available. The project referred to was for an addition to the school.

6. What are the condition/availability of the existing condition blueprints that might be on file?

Answer: Blueprints, in reasonably good condition, are available for inspection through the Business Office of the Board of Education. Please contact Business Administrator Lou Jachimowicz at 860-665-8640 to schedule an appointment to inspect them. Upon request, the Town can have the drawings that pertain to the John Wallace Middle School roof reproduced for the firm selected as the result of this RFP process.

7. Are we to include 'bid set' printing costs in our proposals?

Answer: The Town intends to pay the printer directly for the printing of plans and specifications needed by the project architect and the Town. Contractors, etc. will pay the printer themselves for any other sets of plans and specifications.